

3/5/18

Meeting To Order at 6:34

In Attendance: Tia, Gabby, Devin, Angela, Mela, Amanda, Ruth

1) Previous Minutes Approved by Tia - seconded by Devin

2) Election: Need Election Coordinator

- **Voting begins April 20th** - the day before the General Assembly - will go for 4 weeks after 4/20
- Three Positions Open (Amanda and Devin must run and cannot coordinate elections since they will be running in March)
- Outreach efforts are needed from board to fill the one at-large position missing from the Board
- Tia will check for Nomination Book used last year and box for collecting votes
- **Candidates must be submitted between 3/23 - 4/13.** Must have at least *ONE* new candidate to fill all open board spots in May.
- *Gabby and Mela* will take lead on election coordination
 - Put out box
 - Collect nominations
 - Contact nominees to confirm their running
 - Provide questionnaire for all runners and compile in Nomination Book for co-op members to vote
 - Collect and count votes

3) Manager Report

- No notes provided to Tia
- Co-op assessment
 - What she thought of the store and changes to space that could help the store. Make shelves look fuller, compact the space
 - Finance with Lily that will be discussed with BOD when Lilly can meet with us next
 - Aaron - Hot and cold
 - Top floor where incense is to convert into more bar and open seating
 - Grocery items - bringing the prices down, more comparable to places downtown
 - Price shifting - Lilly and Tia will walk through store to see what can be replaced and what prices can be shifted onto other items. Shift to more Field Day items.
 - Implementation of 'Sale End Cap Isles' with Field Day
 - Membership Restructuring needs to happen within the next 6 months / year
 - Aaron - we need to not take all of their advice as gospel. Our context is different than others and what works other places won't work everywhere.
 - Suggestion to talk with Huntington Bank to get lower parking lot to be co-op parking during the day. Could be beneficial for co-op.

4) Employee Report

- Earth Day Activities
 - Organizing volunteer trash pick up day

- Pamphlets to be spread out about what eco friendly option the co-op has and bulk items.
- Survey
 - 150 responses, 4 in store
 - Only a few negative comments, most geared toward parking, prices, etc
 - Product shipping has brought up through surveys. May be advantageous to look into this
 - Beer and Wine selection is of interest from survey participants

5) Committee Reports

1. Personal Committee
 - a. Write Up Guidelines - no time frame for write ups. Nothing expires on employee records
 - b. Time frame needs to be changed
2. Finance Committee
 - . Lilly not here. Finance committee will get in touch with Lilly to talk through this
3. Publicity Committee
 - . Business as usual
 - a. Earth Day
 - b. General Assembly
 - c. Kombucha Class

6) Old Business

- Beer and Wine
- Waiting for funding for shelving units to move forward
- Floor plan needs to be completed after shelving unit is bought

7) New Business

- Amanda to create a Google Doc Folder to Co-op Board Meetings and Minutes

8) Next Meeting

- April 10th @ 6:30

9) 7:31 Call Meeting to a close

- Angela and Tia motion